

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, SEPTEMBER 18, 2019
7:00 P.M.
AGENDA

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

___ Ammie Davis ___ Joseph Ryan ___ Ed Simpson

SY 2018-2020

___ Marianne Brown ___ Pam Chiaradia ___ Jeff Whitman

SY 2019-2021

___ James Blumenstein ___ Allison Cox ___ Ralph Gilmore

SY 2019 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___ X ___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

IV. Call meeting to order

V. Flag Salute

VI. PRESENTATION(s): I. Staff Recognition: Degree Advancement, BOE Representatives

II. State of the District –
New Jersey Student Learning Standards Assessment Results,
Shamus Burke

III. School's Self-Assessment for Determining Grades under the Anti-
Bullying Regulation: District & Schools, Andy Davis & Frank Corley

VII. APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes:

August 21, 2019 Public Session

August 21, 2019 Executive Session

Motion to Approve: _____

Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson

___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman

___ Pam Chiaradia ___ Ralph Gilmore

VIII. PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

IX. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
5530	Substance Abuse (M)	Revised
3160	Physical Examination (M)	Revised
4160	Physical Examination (M)	Revised
Policy	Title	New/Revised
3160	Physical Examination (M)	Revised

4160	Physical Examination (M)	New
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2. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
6112	Reimbursement of Federal and Other Grant Expenditures (M)	Revised
8630	Emergency School Bus Procedures	Revised
Policy	Title	New/Revised
3159	Teaching Staff Member/School District Reporting Responsibilities (M)	Revised
3218	Use Possession, or Distribution of Substances: Teaching Staff (M)	Revised
4218	Use, Possession, or Distribution of Substances: Support Staff (M)	Revised
6112	Reimbursement of Federal and Other Grant Expenditures (M)	Revised
7440	School District Security	Revised
8630	Bus Driver/Bus Aide Responsibility	Revised
9210	Parent Organizations	Revised
9400	Media Relations	Revised

Motion to Approve Item(s) 1 through 2: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

X. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

1. Motion to authorize Business Administrator to revise minutes of July 17, 2019 regarding Emergency Aid to read as follows:

“Motion to authorize the Superintendent to submit the Emergency Aid Application in the amount of \$2,539,659.00 through the FY 2020 Appropriations Act.”

2. Motion to approve the bills payable list for September 2019 in the amount of \$917,423.70 when certified.

September Bill List

3. Motion to acknowledge Safety Drills conducted in the District Schools:

Mansion Avenue School

August 12, 2019

Evacuation Drill

August 26, 2019

Fire Drill

- 4. + Motion to approve/acknowledge the donation of \$2,000.00 from an anonymous donor to Mansion Avenue School for a project to benefit students.
- 5. + Motion to approve/acknowledge the donation of a dining table and chairs to Mansion Avenue School from the Merchant House, a new restaurant in Merchantville.

Motion to Approve Item(s) 1 through 5: _____ Second: _____

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
- ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
- ___ Pam Chiaradia ___ Ralph Gilmore

XI. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

	Participant	Conference Title & Location	Date(s)	Cost
A	Jen Beebe	Ready Math PD Medford Lakes, NJ	August 29, 2019	Travel
B	Pennie Bigelow	NJALC Fall Symposium Somerset, NJ	October 18, 2019	Conference Cost \$130.00 Travel
C	Maria Bonvetti	NJPSA FEA-Anti-Bullying Specialist for Counselors Certificate Monroe Twp., NJ	September 30, 2019 - October 3, 2019	Conference Cost \$500.00 Travel
D	Andrew Davis	NJSBA Convention Atlantic City	October 21 – 24, 2019	Conference Cost \$375.00 Travel
E	Andrew Davis	Focused Discussions to Avoid Pitfalls	January 23, 2020 April 1, 2020	Conference Cost \$300.00

		Trenton, NJ		Travel
F	Andrew Davis	NJASA Superintendent Institute Trenton, NJ	January 15, 2020	Conference Cost \$149.00 Travel
G	Frank Corley	NJPSA FEA-Anti-Bullying Specialist for Principals Certificate Monroe Twp., NJ	September 30, 2019 - October 3, 2019	Conference Cost \$500.00 Travel
H	Michelle Marchiano	Hands on workshop for verification process of Free/Reduced Lunches Bordentown, NJ	November 13, 2019	Travel
I	Cara Novick	NJPSA FEA-Anti-Bullying Specialist for Counselors Certificate Monroe Twp., NJ	October 2- 3, 2019 January 27, 2020	Conference Cost \$500.00 Travel
J	Maria Pousatis	McKinney-Vento Homeless Education 101 Sewell, NJ	October 8, 2019	No Cost
K	Deborah Roncace	Legislative and Legal Update Mt. Laurel, NJ	September 26, 2019	Conference Cost \$107.49 Travel
L	Nancy Scully	Childhood Trauma & It's Effects on Attendance Cherry Hill, NJ	October 30, 2019	No Cost
M	Emily Warren	NJPSA FEA-Anti-Bullying Specialist for Counselors Certificate Monroe Twp., NJ	September 30, 2019 - October 3, 2019	Conference Cost \$500.00 Travel
N	Shamus Burke	NJSLSA Training Philadelphia, PA	October 8,9,10,11,2019	Travel

2. + Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the August 21, 2019 meeting of the Board of Education.
3. + Motion to approve the following field trip requests for the 2019-2020 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
MAS	American Revolution Museum Englehart/Rosenberg	12/18/19	Depart 8:50 am Return 2:30 pm	44 students, 9 chaperones	Colonization and the American Revolution	\$212.73
MAS	American Revolution Museum Rehn/McFetridge	12/19/19	8:50 am 2:30 pm	44 students, 9 chaperones	Colonization and the American Revolution	\$212.73
HS	R. McDonald House, Camden, NJ E. Willis	11/12/19	Depart 6:00 pm Return 8:00 pm	8 students, 3 chaperones	Providing activities for the children	\$77.77
HS	Constitution Center D. Cosenza	10/22/19	Depart 8:30 am Return 2:00 pm	42 students, 4 chaperones	USI/Civics Club Informational Research	\$203.98
HS	Cooper River Pennsauken, NJ	10/20/19	Depart 8:00 am Return 11:00 am	40 students, 3 chaperones	Strides Against Breast Cancer	\$104.48

	E. Willis				Walk	
HS	Cooper University Hospital & Chick-fil-A J. Castaldi	9/25/19, 1/7/20, 1/22/20, 2/6/20, 3/10/20, 4/21/20, 5/12/20	Depart 9:15 am Return 2:00 pm	20-25 students, 2 chaperones	To attend the Traumatic Injury Prevention Program with members of the sophomore class	\$155.00 per trip
HAS	Audubon Fire House Kindergarten Teachers	10/18/19	Depart 9:00 am Return 10:00 am	84 students Kindergarten Teachers	To visit the fire house during Fire Prevention Week	\$109.15

4. Motion to approve the revised field trip/bus transportation schedule for the choral music department for the 2019-20 school year.

Postponed: Saturday 11/30/19 All South Chorus Rehearsal to Lenape HS – moved to:
Saturday, 12/7/19 All South Chorus Rehearsal to Lenape HS departing at 12:15 pm and returning 6:15 pm.

Changed: Thursday, February 20, 2020, All-State changed from East Brunswick to Atlantic City, same parameters for departure and return times.

5. Motion to approve the following students for Option II for the 2019-2020 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID# 00509 – At least one class per semester at Camden County College for a maximum total of 10 credits on their transcript.

Student ID #00706 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.

Student ID #00189– Use Competitive Baseball Team as his PE, training 20 hours per week.

6. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Room C109, C111	Audubon Alumni Association Meetings	9/11/19, 11/6/19, 3/4/20, 5/6/20	7:00 pm – 9:00 pm	Mike Bruzzese
AHS	Room C111	Project Graduation Committee Meetings	9/11/19, 10/9/19, 11/13/19, 1/8/20, 2/12/20, 3/11/20, 4/8/20, 5/13/20	7:00 pm – 9:00 pm	Michele Scullan
HAS	Blacktop & 1 st Floor Restrooms	Haviland Avenue PTA	9/17/19	5:45 pm – 8:15 pm	Rachel Negro
HAS	Library & Pre K Room	Haviland Avenue PTA	10/29/19	6:00 pm – 8:00 pm	Rachel Negro
MAS	All Purpose Room	Mansion Avenue PTA	11/5/19, 1/7/20, 3/3/20, 5/5/20	5:30 pm – 9:00 pm	Melissa McCloskey

7. Motion to approve the tuition contract with Camden County Technical School District for the 2019/2020 school year at the rate below.

Program
Technical Program

Amount
\$3,330.00

of Students
6

8. Motion to approve the following out of district placements for the 2019-2020 school year at the recommendation of Special Services Department.

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
6236323513	HollyDell School	39,302.10	15,720.84	
8148069792	HollyDell School	78,604.20	15,720.84	36,504.00
6826260311	ArchBishop Damiano School	48,808.80	8,134.80	36,136.80
2235617672	Larc School	48,835.80	8,139.30	32,550.00
1063924745	Collingswood 18-21 Transitional Program	25,436.00		9,904.80
5529931928	Brookfield Elementary School	58,320.00	6,480.00	
9621685272	Durand, Inc.	65,815.20	9,872.28	37,260.00
9253891204	Durand, Inc.	65,815.20	9,872.28	37,260.00
8969028016	Durand, Inc.	65,815.20	9,872.28	37,260.00
6106806838	GCSSSD		4,320.00	
3739304846	GCSSSD		4,320.00	3,550.00
7545919908	GCSSSD		4,320.00	
7395025763	GCSSSD		4,320.00	
9311644887	GCSSSD		4,320.00	
2482339911	GCSSSD		4,320/00	
5275971244	Mill Creek School	49,687.20		
3711796684	Collingswood 18-21 Transitional Program	25,436.00		9,904.80

9. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

Mini Bridge: Interactive small groups - addresses various needs identified by students concerning ATOD (Alcohol, tobacco, and other drugs). This prevention program is for 5th & 6th grade students. The program is facilitated by high school students, grades 7-12, who are trained to work with the younger students to increase self-esteem and reduce negative behaviors.

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer To Peer; STARS.

Project Graduation – an evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation – trained high school peer facilitators introduce new students and the incoming 7th grade students and 9th grade students to the high school, its classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens. Follow Up occurs in the fall of the school year as the students' transition to the next level in their education.

Intergenerational group – recreational and service activities combined with prevention education linking students, grades 7-12, and senior citizens. The activity builds positive community connections through pro-social involvement.

DARE program – provides prevention education to the 5th grade students and will target other grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention - interactive programs for all ages

Early intervention – interactive program for all ages.

After School Tutoring – 6th grade student volunteers are trained by Ms. Novick – provide academic support and reinforcement, mentoring – for students K-2 at KEYS after school program; 2 days/wk; Nov-Apr; supervised by staff member

Building Connections – after school workshops focusing on strengthening social skills while having fun; topics include: listening, following directions, patience, being responsible for self, cooperation, being a good sport, using good manners, apologizing, setting a good example; offered to first grade students.

Grief Groups – offered to high school students in cooperation with Samaritan Hospice.

Family Education – activities that address various needs identified by parents and children - Activities involving parents – materials, awards needed for graduation ceremonies, 6th grade book club (The Misfits), Family Group – in cooperation with Genesis counseling services offered by Genesis

Municipal Alliance Coordinator – completes paperwork, quarterly reports, general Alliance communications, coordinates various Alliance programs (previously described); goal is to create positive communication, strong families and substance-free lives.

Student Assistance Counselor – provides substance abuse education, prevention education, support groups for students in grades 7-12; services offered 5 days/week, approx. 5 hours per day and additional time before or after the school day.

10. Motion to approve the revisions of the following Audubon Public School District K-12 Curriculum for the 2019-2020 school year:

English Language Arts
Mathematics
Science
Social Studies
Technology
World Language

11. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public School District's (and all schools') School's Self-Assessment for Determining Grades under the Anti-bullying Regulation as presented and discussed.
12. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00444	Home Instruction effective retroactive to September 5, 2019 – November 5, 2019. The instruction will be for 5 hrs. /wk. for a 6 – 8 week period. The H.I. provider is to be determined.
75005	Home Instruction effective retroactive to September 9, 2019 – September 20, 2019. The H.I. provider is to be determined.

Motion to Approve Items 1 through 12: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|------------------|
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Ed Simpson |
| ___ James Blumenstein | ___ Ammie Davis | ___ Nancy Schiavo | ___ Jeff Whitman |
| ___ Pam Chiaradia | ___ Ralph Gilmore | | |

XII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

1. Motion to authorize the Audubon Board of Education to rescind the creation of the Junior High School Principal as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
2. Motion to authorize the Audubon Board of Education to rescind the creation of the Dean of Students as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
3. Motion to rescind the Dean of Students job description.
4. Motion to re-establish the following positions for the 2020-2021 school year at the recommendation of the Superintendent of Schools:

 Vice Principal of the Junior-Senior High School (10-12)
 Assistant Principal of the Junior-Senior High School (7-9)
5. + Motion to accept, with best wishes, the letter of resignation from Francesca Eagan, instructional aide at Mansion Avenue School, effective retroactive to June 30, 2019 at the recommendation of the Superintendent of Schools.
6. + Motion to accept, with best wishes, the letter of resignation from Marissa May, part time, classroom aide at Haviland Avenue School, effective retroactive to June 30, 2019 at the recommendation of the Superintendent of Schools.
7. + Motion to accept, with best wishes, the letter of resignation from Kristen Rotan, long term substitute preschool special education teacher at Haviland Avenue School, effective October 11, 2019 at the recommendation of the Superintendent of Schools.
8. + Motion to accept, with best wishes, the letter of resignation from Margaret Skotnicki, part time cafeteria aide at Haviland Avenue School, effective September 20, 2019 at the recommendation of the Superintendent of Schools.

- 9. + Motion to approve an unpaid leave of absence for Carol Souder effective September 4, 2019 through December 31, 2019, at the recommendation of the Superintendent of Schools.
- 10. + Motion to approve Shelby Hamilton as a part time instructional aide at Haviland Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019 prorated to September 9, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 11. + Motion to approve Lisa Buzby as a part time instructional aide at Mansion Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019, prorated to September 12, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

Motion to Approve Items 1 through 11: _____ Second: _____

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
- ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
- ___ Pam Chiaradia ___ Ralph Gilmore

- 12. Motion to authorize the Audubon Board of Education to create the position of a part-time One on One aide for 29.5 hours per week in accordance with the recommendation of the Superintendent of Schools.
- 13. Motion to approve Anthony Cianfrini as a Special Education Aide at the high school at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019, prorated to September 16, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 14. + Motion to approve the following community volunteers, less than 10 hours per month, to work in various areas of Mansion Avenue School for the 2019-2020 school year.
 Jack Novick
 Laurie Novick
- 15. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.
 Francesca Eagan Substitute Teacher
 Nancy Oliver Home Instruction Tutor
 Christina Crea Substitute Teacher
 Paul Wisniewski Substitute Teacher
- 16. Motion to approve an adjustment in the salary status of the following staff members in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association, retroactive to September 1, 2019, at the recommendation of the Superintendent of Schools.

Name	Step	Degree (Previous)	Degree (Current)
Jessica Pitt	3	BA	MA
Jennifer McClellan	14	BA	BA + 30
Natalie Busarello	3	BA	MA

17. + Motion to approve Marissa May as a district substitute KEYS caregiver at Haviland Avenue School, at \$15.00 per hour, for the 2019-2020 school year, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

18. Motion to approve the following overloads at the Junior-Senior High School for the 2019-2020 school year:

Name	Position	Partial/Full	Salary
Stacy Caltagirone	General Education	Partial	\$1,000.00
Don Seybold	General Education	Partial	\$1,000.00
Chris Sylvester	General Education	Partial	\$800.00

19. + Motion to approve Justine Callahan as a part- time One on One Aide at Haviland Avenue School at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

20. + Motion to approve Diane Kaufman as a part time cafeteria aide at Haviland Avenue School at \$10.10 per hour for 2.5 hours per day, not to include benefits, effective September 23, 2019 through June 12, 2020, on days when lunches are served.

21. + Motion to approve payment to the following teachers for their participation in Family Learning Nights at Haviland Avenue School during the months of October 2019 and January 2020, one (1) hour at the AEA contracted agreement instructional rate of \$40.00 per hour, plus two (2) hours prep at the AEA contracted agreement non-instructional rate of \$30.00 per hour, for a total of \$100.00 per staff member.

Kindergarten: Karen Bowers, Christine Brady, Kim Felix, Sue Selby, Jennifer McClellan

Grade 1: Shelly Chester, Taylor Lebakken, Chelsea Rohner, Blake Zetusky, JoAnne McCarty

Grade 2: Alycia Colucci, Debra Costello, Roberta Ignaczewski, Rose Lang, Amy Phillips

22. Motion to approve Student Technology Assistants to complete up to 100 hours of combined work as overseen by Greg Smith at the hourly rate of \$10.00 not to exceed \$1,000.00 with executed time sheets.

Motion to Approve Items 12 through 22: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

XIII. REPORTS:

XIV. HIB District Report

September 2019	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS			0
HAS			0

MAS			0
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XV. Superintendent's Report

XVI. (2018) Program Representatives:

- A. CCECSC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Chiaradia**

XVII. Board Member Comments

XVIII. PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XIX. Executive Session

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

XX. ADJOURNMENT

1. There will be an articulation meeting between the Audubon Board of Education and the Mt. Ephraim Board of Education at Mary Bray Elementary School on October 2, 2019 at 7:00 PM.
2. The next Board of Education meeting is scheduled for Wednesday, October 16, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
3. Motion to adjourn meeting at approximately _____ pm.

Motion to Approve: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|------------------|
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Ed Simpson |
| ___ James Blumenstein | ___ Ammie Davis | ___ Nancy Schiavo | ___ Jeff Whitman |
| ___ Pam Chiaradia | ___ Ralph Gilmore | | |

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.